

The faculty at Jefferson County-Dubois Area Vocational-Technical (JEFF TECH) School of Practical Nursing are eager to assist you with the opportunity to learn more about the program. The following is an explanation of the process that will assist you with the application and admission process. If at any time you have questions, please feel free to email the faculty at [pn@jefftech.us](mailto:pn@jefftech.us) or call 814-653-8420.

The first step in the process is to fill out and application and email it to [pn@jefftech.us](mailto:pn@jefftech.us). You will then need to contact us to schedule an appointment to take the pre-entrance exam called the ATI TEAS Test. This aptitude test is required for entrance consideration into Practical Nursing Program at a cost of \$70 due at the time of the testing, paid by credit/debit card. For more information regarding the TEAS test, visit the TEAS website at [www.ati.com](http://www.ati.com) and [www.teaspracticetest.com](http://www.teaspracticetest.com). A onetime retest is allowed for those applicants who did not score satisfactory on the TEAS test. Those who score low in an individual area, may be encouraged to seek remediation prior to further consideration.

Pending receipt of the application, satisfactory TEAS score, transcripts and clearances, an interview and information session will be scheduled. During the interview, policies and procedures of the school, financial aid sources, and what is expected of you as a student nurse will be explained. You must, request OFFICIAL transcripts from previous schools (high school or GED and college) to be sent to Jeff Tech Practical nursing at [pn@jefftech.us](mailto:pn@jefftech.us).

Please note that the application to the school, testing, and interviewing does not guarantee you will be accepted into the program. We encouraged you to find out about our school before making your decision.

We highly recommend you complete a FAFSA application before the interview process. Refer to Financial Aid and Resources Information link on our website.

## Admission Requirements

1. 17 years of age or older
2. Graduate of an accredited high school or GED equivalent
3. Satisfactory scores on the pre-entrance test
4. \* Clearances (**FBI, State Police and Child Abuse**)
5. \* Evidence of good mental and physical health determined by a pre-entrance medical clearance
6. A **10 panel DRUG screening**

\* information can be found on our website

**Jeff Tech is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, or handicap in its activities, programs, or employment practices. For information regarding civil rights or grievance procedures, contact our Title IX Coordinator at 814-653-8265 ext. 129 or [mkmowrey@jefftech.us](mailto:mkmowrey@jefftech.us). Additional information can be found at the Title IX page of the Jeff Tech website at [www.jefftech.info](http://www.jefftech.info).**

## Medical Clearance

1. Medical History and Physical by a licensed healthcare provider
2. PPD Testing – Proof of previous negative 2 step with consecutive yearly negative one step OR

### **Baseline Testing: Two-Step Test**

Two-step testing with the Mantoux tuberculin skin test (TST) should be used for baseline or initial testing. Some people with latent TB infection have a negative reaction when tested years after being infected. The first TST may stimulate or boost a reaction. Positive reactions to subsequent TSTs could be misinterpreted as a recent infection.

#### **Step 1**

Administer first TST following proper protocol

Review result

- Positive — consider TB infected, no second TST needed; evaluate for TB disease.
- Negative — a second TST is needed. Retest in 1–3 weeks **after first TST result is read.**

Document result

#### **Step 2**

Administer second TST 1-3 weeks after first test

Review results

- Positive — consider TB infected and evaluate for TB disease.
- Negative — consider person not infected.

Document result

3. Lab Tests- Urinalysis Drug Screen – 10 panel
4. Verification of Immunities by lab titer or proof of immunization
  - a. DPT (diphtheria, tetanus, pertussis) booster within 10 years
  - b. Hepatitis B (3 injections, 1<sup>st</sup> done before clinical begins) or booster if > 15 years since vaccination
  - c. Varicella
  - d. Rubella, Rubeola, Mumps (MRR or MMR)
  - e. Flu Shot—may refuse but will need to wear a mask during clinical experiences
  - f. Covid-19 vaccine series

**Also required: 10 PANEL DRUG SCREENING.** Please forward results of Urinalysis Drug Screen Report to Jeff Tech Practical Nursing Program. **Fax no. 855-479-6809.**

